

MEETING OF THE  
BOARD OF LIBRARY TRUSTEES  
June 13, 2023  
MINUTES

Conducted by Remote Participation

**Call to Order**

Chair Stephen Quinlan called the meeting to order at 7:22 p.m. In attendance were trustees Heather Calvin, Kathy Fennelly, Jonathan Gates, Amy Hampe, and Joyce Radochia. Also in attendance were Anna Litten, library director, and Amanda Troha, assistant director. Mr. Demolino joined the meeting at 7:34. Mr. Quinlan shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

**Community Time**

There were no comments from members of the community.

**Approval of May 9 Meeting Minutes (vote)**

Ms. Fennelley moved to approve the May 9 Meeting Minutes. Ms. Hampe seconded the motion. Under Guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye. The Board approved the April 11 Meeting Minutes.

**Election of Officers (vote)**

On behalf of the nominating committee Ms. Radochia nominated Mr. Quinlan as Trustee Chair, Mr. Demolino as Vice Chair, Mr. Gates as Trust Fund Liaison, Mr. Gates as Friends of Robbins Library Liaison, Mr. Quinlan as Friends of Fox Liaison, Ms. Hampe as Arlington Libraries Foundation Liaison. There were no nominations from the floor. Mr. Quinlan moved to approve the slate of officers. Ms. Calvin seconded the motion. Mr. Delmolino voted aye, Ms. Fenelley voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye. The Board approved the Election of Officers.

**Library Trustee Vacancies Update**

Ms. Litten shared an update on the process to recruit Library Trustees.

**Fox Branch Library Facility Needs Committee Report**

Ms. Litten, Ms. Calvin, and Mr. Delmolino, and Town Budget Analyst Julie Wayman attended

training sessions on the MBLC grant application. The next steps are community engagement and need assessment. Ms. Litten created a Request for Proposals for this work. The RFP will be available on June 22.

#### **Fox Branch Library Fit and Feasibility Study Update**

Director of Planning Claire Ricker has received a scope of work from the Metropolitan Area Planning Council for a fit and feasibility study regarding co-located housing at Fox Branch Library. Ms. Litten discussed grant and ARPA funding paths for this work.

#### **Arlington Libraries Foundation Support**

The Board discussed finding ways to support the ALF as they grow and take on capital campaign planning and work.

#### **FY24 Library Trustees Meeting Schedule**

Ms. Litten shared the FY24 Library Trustees Meeting Schedule.

#### **Director's Report**

The Board discussed the Director's Report.

#### **Foundation Liaison Update**

Ms. Litten discussed the Foundation meeting and their desire to grow their Board.

#### **Friends Liaison Updates**

Ms. Radochia shared the details from the Friends meetings including the successful Final Vinyl Sale. There was no report from the Friends of Fox.

#### **Communications and Announcements**

Ms. Litten discussed that the Town will have an override vote Nov 7, 2023. Ms. Hampe thanked Ms. Radochia and Ms. Fennelly for their many years of service to the Town and Board of Library Trustees.

#### **Unanticipated Items**

There are no unanticipated

**Date of Next Meeting: August 8, 2023**

**Adjournment (vote)**

Ms. Fenelley motioned to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Demolino voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye. The meeting adjourned at 8:45 p.m.

**Materials Distributed:**

- June 13, 2023 Meeting Agenda
- May 9 Meeting Minutes
- FY 24 Meeting Schedule
- Library Director Report with May 2023 Circulation Report